

***It's TIME***



The Certified ARkansas Planning Official Program is sponsored by the Arkansas Public Administration Consortium and the Arkansas Chapter of the American Planning Association.

APAC is a cooperative program of the University of Arkansas at Little Rock, Arkansas State University and the University of Arkansas.



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Administration Consortium  
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 **Certified**  
 **ARkansas**  
 **Planning**  
**Official**



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Arkansas Public Administration Consortium and the  
Arkansas Chapter of the American Planning Association

***to turn to  
APAC  
If you are a  
Planning  
Commissioner!***

# CARPO



The Arkansas Chapter of the American Planning Association, through the Arkansas Public Administration Consortium (APAC), is offering the Certified Arkansas Planning Official (CARPO) certification program to citizens and officials across the state who serves on local planning commissions and boards of adjustment.

The purpose of the CARPO certificate program is to provide newly appointed or experienced citizens and officials with the foundational knowledge necessary to fulfill the duties as a planning official and serve their communities through better decision making, ethical leadership, risk management, improved relationships with city officials, skilled meeting management and overall good governance.

Participants in the CARPO program complete three (3) training workshops and a home study assignment.

Successful graduates of the program are then recognized as a Certified Arkansas Planning Official (CARPO).

## How to Become CARPO Certified:

Certification involves completing four (4) required components including three workshops and home study assignments.

### Requirements (4)

**Session 1, Spring Workshop** \$ 95  
*Introductory/Refresher Course*

**Session 2, Summer Workshop** \$ 95  
*Advanced topics such as Meeting Management, Parliamentary Procedures, Communication*

**Session 3, Fall Workshop** \$ 95  
*Advanced topics such as Risk Management, Urban Design, Neo- traditional Design*

**Home Study** \$115

- Reading Assignments  
*(Book included in Registration fee)*
- Written essays, Open book exam
- Required attendance at Planning Commissioner meeting at another locality and analyze and report.

Participants have two (2) years to complete the program.



# CARPO

For more information contact:

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