



Planning & Development Director

The City of Conway, a vibrant and progressive community located in central Arkansas, 31 miles northwest of the state capital of Little Rock, is accepting resumes for a Planning & Development Director. Conway, with an estimated 2016 population of 64,000, is home to three universities: the University of Central Arkansas, Hendrix College, and Central Baptist College. Conway is a rapidly growing community that has more than doubled in population since 1990, seeing growth in residential, retail, technology, and energy sectors. Conway offers a dynamic quality of life with a lively downtown, quality schools, and recreational opportunities including; sports programs, boating, fishing, hiking, and hunting available at nearby lakes, rivers, parks, and national forest areas.

Conway is the northwestern entrance into the Little Rock-North Little Rock-Conway metro region as well as the gateway into the recreational opportunities of the Arkansas River Valley and the Southern Ozark Mountains.

The Planning & Development Director, reporting directly to the Mayor, directs and coordinates all activities dealing with planning for the City of Conway, including the development of comprehensive plans and programs for utilization of land and physical facilities. The City seeks a proactive leader who is a superior communicator committed in inclusion and diversity. Responsibilities include advising the Mayor, City Council, Planning Commission, other City departments and the general public regarding planning, zoning and subdivision ordinances and issues. Requirements are:

- Thorough knowledge of the principals and practices of urban planning, federal, state and local laws and regulatory requirements applicable to comprehensive planning and land use.
- Ability to plan, implement and coordinate technical and administrative programs.
- Ability to establish and maintain effective working relationships with the general public, co-workers and elected officials.
- Ability to direct and evaluate the work activities of assigned professional and clerical staff including interns from colleges and secondary schools.
- Recommends governmental measures affecting land use, public utilities, community facilities, and housing and transportation to control and guide community development and renewal.
- Develops and directs the development of long-range plans to identify and accommodate community needs regarding planning, zoning, neighborhood development plans and programs.
- Thorough knowledge of the funding process in a governmental environment as related to budgeting, cost accounting, fiscal planning and management.
- Master's degree or equivalent in planning, public administration, landscape architecture, architecture, urban planning, urban design or a related field; or a Bachelor's degree in one of those fields and four to ten years related experience and/or training. AICP certification preferred. Equivalent combinations of education and experience will be considered.

Closing Date: September 30, 2018

Salary: Compensation includes a competitive salary and benefits package.

Please submit resume with salary history to: Human Resources Director; City of Conway; 1201 Oak Street; Conway, AR 72032. E-mail: lisa.williams@cityofconway.org; fax 501-513-3503. Conway planning information may be obtained from the Planning Department website: <http://www.cityofconway.org/pages/planning-development/>

The City of Conway is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, gender identity or expression, genetic information, marital status, status as a covered veteran, political status, or other legally protected status.

Submitted applications and resumes will be subject to disclosure under the Arkansas Freedom of Information Act.